

Through email



DR. Y. S. PARMAR UNIVERSITY OF HORTICULTURE AND FORESTRY,
NAUNI, SOLAN-173230 (HP)

OFFICE OF THE COMPTROLLER "STORE SECTION"

No.UHF/Compt. /C.S. 4-19/2025/- 1738-91

Dated: 18/8/25

To

1. All the Statutory Officers, UHF, Nauni, Solan (HP).
2. The Dean, College of Horticulture & Forestry, Neri, Distt. Hamirpur (HP).
3. The Dean, College of Horticulture & Forestry, Thunag, Distt. Mandi (HP).
4. All the Professor & Heads/ Heads of the Departments, UHF, Nauni, Solan (HP).
5. All the Associate Directors/ Principal Scientist & Heads/ Scientist Incharge, Out-Stations/KVKs.

Subject: Rate Contract of stationery & Miscellaneous Items for the period of 11.08.2025 to 31.07.2026.

Sir/Madam,

The Hon'ble Vice Chancellor on the recommendations of the Central Purchase Committee has approved the rates for the rate contract of Stationery & Miscellaneous Items for the period w.e.f. 11.08.2025 to 31.07.2026 as detailed below:

1. **M/S HS Traders, # 20, New Guru Amar Dass Nagar, Jalandhar-144008 (PB)**
Mob. (0181-5003630, 79865-85898, 94177-12767)
E-mail: hstraders09@gmail.com.

Sr. No.	Name of the item with description	Approved Rate Plus GST extra as applicable
1.	Ball Pens (ordinary) with print of University Logo & Name of University i.e. Dr Y S Parmar, UHF, Nauni, Solan.	Rs. 8.00 (Winguide)
2.	Ball Point Pen (Cello, Max Writer and Classmate Link Power)	i. Rs. 7.00 (Cello) ii. Rs. 7.00 (Max Writer) iii. Rs. 7.00 (Link Power)
3.	Ball point Pen refills (Sr No.2 above)	Rs. 4.00
4.	Ball Pen Gel refills	Rs. 4.00
5.	Spiral Slip pads No.33 (40 leaves) with print of University Logo & name of Univ. i.e. Dr Y S Parmar UHF, Nauni-Solan.	Rs. 16.00 (Royal)
6.	Photostat Paper Legal Size 75 gsm	Rs. 265.00 (Setia)
7.	Photostat Paper Legal Size 70 gsm	Rs. 245.00 (Setia)

8.	Short Hand Notebook	Rs. 25.00 (Jawahar)
9.	Pilot pen ink	Rs. 12.00
10.	Pocket Pen Jotter for VVIP	Rs. 20.00 (Reynold Jetter)
11.	Uniball Pen, (Blue, Red, Black, Green)	Rs. 55.00
12.	Cello Tape Transparent ½ inch	Rs. 8.50 (Graver, 60 mtr)
13.	Cello Tape Transparent 1 inch	Rs. 17.00 (ecoWonder (60 mtr)
14.	Cello Tape Transparent 2 inch	Rs. 29.00 (Wonder, 60 mtr) 2"
15.	Brown Binding Tape (2 inch & 3 inch)	i. Rs. 29.00 (Wonder, 60 mtr) 2" ii. Rs. 36.00 (Wonder, 60 mtr) 3"
16.	File covers laminated plain (25cms x35 cms with print of University logo & name Ordinary, Medium & Executive.	Rs. 7.50 (Ordinary) Royal
17.	Envelops white 6x3	Rs. 550.00 (Sweta, Per 1000)
18.	Envelops white 7x5	Rs. 650.00 (Sweta, Per 1000)
19.	Led Pencil	Rs. 3.00 (DOMS/Natraj)
20.	Note Sheet Pad (Green) 20.5 cms x33 cms	Rs. 77.00 (Royal)
21.	Pin cushion (Plastic)	Rs. 19.00 (Tango)
22.	Glossy Paper (A4 size)	Rs. 140.00 (Desmat (50 Sheet 180 GSM)
23.	Photostat Paper A4 size 75 Gsm	Rs. 210.00 (Setia)
24.	Photostat Paper A4 size 70 Gsm	Rs. 200.00 (JK Red)
25.	White Fluid Correction pen	Rs. 18.00 (Reyonld Jetter)
26.	Ruled Paper(16x26x2)	Rs. 345.00 (Setia)
27.	Stapler Pins [Stapler Kangaru FL12M24]	Rs. 53.00 (Kangaroo)
28.	Chart Paper	Rs. 6.50 (West Coast)
29.	Yellow Sticky Pad 1"x3"x3"	Rs. 19.00 (Apsra/DOMS)
30.	Service Book With cover & Without cover	Rs. 70.00 (Sareen, Without cover card board 100 page)
31.	Pen drive, 128 GB.	Rs. 475.00 (128 GB Sandisk/ Branko)
32.	Dot matrix printer cartridge Original (for Lipi 2250 printer)	Rs. 325.00 (Lipi)
33.	Toner cartridges (Original) HP-12A, 88A, 36A, 78A, 110A, 137A, Canon 925A, Canon 925, Brother TN-2365)	i. Rs. 3450.00 (HP-12A, 88A, 36A, 78A, 110A) ii. Rs. 3475.00 (137A, Canon) iii. Rs. 3900.00 (Canon, 925, Canon-925A) iv. Rs. 2600.00 (TN- 2365, Brother etc.)
34.	Art Paper 20"x30" 170 GSM	i. Rs. 3292.00 (Nivia Per Ream) ii. Rs. 3686.00 (Blarpur (Per Ream)
35.	Art Paper 23"x 36" 170 GSM	i. Rs. 3848.00 (Nivia Per Ream) ii. Rs. 5596.00 (Blarpur (Per Ream)
36.	White Printing Paper 23"x36" 70 GSM	Rs. 2040.00 (Setia) (Per Ream)
37.	Ledger Printing Paper 23"x36" 70GSM	Rs. 2365.00 (Blarpur) (Per Ream)

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38.	Ledger Printing Paper 20"x30" 70GSM	Rs. 1875.00 (Blarpur) (Per Ream)
39.	Chart Sheet (Yellow, Green, Pink, White, Blue) 22"x28" 170GSM	Rs. 7.00 (Sejes)
40.	Cart Board (Gatta) (24,28,32,36 ounce)	i. Rs. 730.00 (24 Qunce, Unbranded) ii. Rs. 790.00 (28 Qunce, Unbranded) iii. Rs. 840.00 (32 Qunce, Unbranded) iv. Rs. 860.00 (36 Qunce, Unbranded)

2. M/S Deep Enterprises, Manohar Complex, Nauni, Solan (HP) 173 230
Mob.: 94181-32586.

Sr. No.	Name of the item with description	Approved Rate Plus GST extra as applicable
1.	All Pins	Rs. 17.00 (Office Pin 60g)
2.	Bodkins (Sua) Steel	Rs. 15.50 (Standard Steel)
3.	Ball point Pen refills (Max Writer)	Rs. 4.00 (Max writer)
4.	Ball Pen Gel	Rs. 7.00 (Apsara)
5.	Ball Pen Gel refills	Rs. 4.00 (Montex)
6.	U-Clips (Plastic coated)	Rs. 12.00 (Office Shades)
7.	Pen Stand with two socket holders	Rs. 190.00 (Boss)
8.	Pen Stand with four socket holders	Rs. 260.00 (Boss)
9.	Butter Sheet (full roll)	Rs. 260.00 (Oddy)
10.	Short hand note book	Rs. 25.00 (Neelgagan)
11.	Checking Pencil (Red, Green, Blue)	Rs. 5.20 (Apsara)
12.	Paper Cutter (A) Small & (B) Big	Rs. 7.00 (Polo/Small) Rs. 17.00 (Polo/Premium)
13.	Photostat Paper A3 Size 75 Gsm	Rs. 430.00 (Spectra)
14.	Photostat Paper A3 size 70 Gsm	Rs.450.00 (JK Green)
15.	Rubber (Eraser)	Rs. 0.90 (Natraj Plasto)
16.	Stapler Machine 24/5	Rs. 115.00 (Kangaroo, HD-45/HS45)
17.	Stapler Pin 24/5	Rs. 14.60 (Kangaroo)
18.	Stapler Kangaroo (FL12M24)	Rs. 1520.00 (Kangaroo)
19.	Ruled Register 6qr (18 cmsx29cms)	Rs. 120.00 (Neelgagan)
20.	Ruled Register 10 qr (118cmsx29cms)	Rs. 198.00 (Neelgagan)
21.	Ruled Register 10qr Green ledger paper (21cmsx33.5cms)	Rs. 650.00 (Neelgagan)
22.	Transparency sheets 75 Microns	Rs. 220.00 (Oddy)
23.	Permanent Marker (Fine Tip)	Rs. 7.00 (Luxor)
24.	Attendance Register 4qr	Rs. 184.00 (Neelgagan) Qr-4

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25.	Chart Paper	Rs.6.50 (Standard)
26.	Yellow Sticky Pad (1"x3"x3")	Rs. 19.00 (Boss/Oddy)
27.	Dumper	Rs. 16.00 (Khyati)
28.	Antivirus	
i.	Antivirus Quick Heal Pro	Rs. 422.00 (1 User, Quick Heal)
ii.	Antivirus Quick Heal Total Security	Rs. 700.00 (1 User, Quick Heal) Rs. 1850.00 (3 User, Quick Heal) Rs. 2489.00 (5 User, Quick Heal) Rs. 3610.00 (10 User, Quick Heal)
iii.	Antivirus Quick Heal Internet Security	Rs.750.00 (1 User, Quick Heal)

3. M/S Himachal Traders, Opposite Children Park, The Mall Solan (HP) Phone: 01792-225042, 230342 Mob.: 70186-04136.

Sr. No.	Name of the item with description	Approved Rate Plus GST extra as applicable
1.	Ball Pens (ordinary) without print	Rs. 3.25 (Natraj)
2.	Ball point Pen refills	Rs. 4.00 (Cello Max writer)
3.	Ball Pen Gel refills	Rs. 4.00 (Cello)
4.	Ball Pen Holder	Rs. 16.10 (Cello Power/Paper Soft)
5.	Short hand notebook	Rs. 25.00 (Neelgagan)
6.	Desk diary stand (Plastic)	Rs. 200.00 (Omega, Plastic)
7.	Fevicol pots (200 gms)	Rs. 66.50 (Faber Castell)
8.	Pocket Pen (Blue, Red, Black, Green)	Rs. 20.00 (Reyonld Jetter)
9.	Uniball Pen (Blue, Red, Black, Green)	Rs. 55.00
10.	Pilot Pen (Blue, Red, Black, Green V7)	Rs. 52.00 (V7)
11.	Cello tape transparent 1 Inch	Rs. 17.00 (Wonder, 60 mtr.)
12.	Double tape 1&2 Inch	Rs. 9.00 (1 Inch, Neelgagan)
13.	File covers laminated plain (25cms x35 cms with print of University logo & name Ordinary, Medium & Executive.	i. Rs. 5.80(Medium) (Sweia RF No. 500) ii. Rs. 2.50 (Executive) Sweta RF No. 250.
14.	File Board (25cmsx35cms)	R. 15.00 (Neelgagan)
15.	File laces (long) thick approximately 28"	Rs.56.00 (Sweta) Bunch of 100 Laces.
16.	File Tag (small) thin approximately 7"	Rs. 66.00 (Sweta) Bunch of 200 tag 8"
17.	Foot Rule (Scale) Plastic	Rs. 8.40 (Natraj) Plastic
18.	Fevistick tube 8gms	Rs. 12.80 (Bambalio 9gm)
19.	Dak Pad leather, Executive	Rs. 52.00 (Four flapper Neelgagan)
20.	Ruled Paper(16x26x2)	Rs. 345.00 (Neelgagan)
21.	White Paper (16x26x2)	Rs. 345.00 (Neelgagan)
22.	Stapler Pin No. 10*	Rs. 6.40 (Kangaroo)
23.	Transparency sheets 75 Microns	Rs. 220.00 (Oddy)
24.	Transparency sheets 100 Microns)	Rs. 245.00 (Oddy)
25.	Transparency sheets 175 Microns)	Rs. 500.00 (Oddy)

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26.	Permanent Marker	Rs. 7.00 (Cello)
27.	Attendance Register 2qr	Rs.118.00 (Neelgagan) Qr-2
28.	Colour photocopy paper 75GSM	Rs. 262.00 (Tarang/Sirpur)
29.	White Printing Paper 20"x30" 70 GSM	Rs. 1750.00 (Trident Per Ream)
30.	Executive Bond Paper 18"x23 70 GSM	Rs. 1560.00 (Ballarpur Per Ream)

**4. M/s Solan Digiteria , Bhagnal Complex, Kotla Nala, Solan (HP) 173 212
Ph.: 01792-220110 Mob.: 98570-3009.**

Sr. No.	Name of the item with description	Approved Rate Plus GST extra as applicable
1.	Pen Drive, 8 GB, 16GB, 32GB, 64GB.	i. Rs. 200.00 (8 GB, SanDisk/HP/EVM/KDM) ii. Rs. 237.28 (16 GB, Sandisk/HP/ENM/KDM) iii. Rs. 254.24 (32 GB, Sandisk/HP/EVM/KDM) iv. Rs. 296.62(64 GB, Sandisk/HP/EVM/KDM)
2.	Refilling of Toner cartridges of Printers HP-12A, 88A, 36A, 78A, 110A, 137A, Canon 925A, 925)	Rs. 186.44 (12A, 88A, 36A, 78A, 110A, 137A, 925A, 925)
3.	Toner cartridges (Compatible) HP-12A, 88A, 36A, 78A, 925, 925A, 110 A)	i. Rs. 355.94, (HP-12A, 88A, 36A, 78A, 925, 925A) ii. Rs.542.38 (110A)
4.	Antivirus Quick Heal Pro (2,3,5 &10 Users)	i. Rs. 593.22 (2 User, Quick Heal) ii. Rs. 919.50 (3 User, Quick Heal) iii. Rs. 1440.68 (5 User, Quick Heal) iv. Rs 2203.38 (10 User, Quick Heal)
5.	Antivirus Quick Heal Total Security (2 Users)	Rs. 1228.82 (2 User, Quick Heal)

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6.	Antivirus Quick Heal Internet security (2,3 &10 Users)	i. Rs. 974.58 (2 User, Quick Heal) ii. Rs. 1593.22 (3 User, Quick Heal) iii. Rs . 3389.84 (10 User, Quick Heal)
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5. M/s Awasthi Global Links, Nauni, Solan (HP) 173 230 Ph.: 01792-252996, Mob.: 94184-89178.

Sr. No.	Name of the item with description	Approved Rate Plus GST extra as applicable
1.	Bodkin (Sua)	Rs. 17.70 (Wooden)
2.	Ball Pens (ordinary) with print of University Logo & Name of University i.e Dr Y S Parmar, UHF, Nauni, Solan	Rs. 8.00 (Doms)
3.	Carbon paper black (20.5x33cms)	Rs. 185.00 (Kores)
4.	Drawing pins (plastic coated head)	Rs. 15.20 (Plastic Head)
5.	Uniball Pen, (Blue, Red, Black, Green)	Rs. 55.00
6.	Pilot Pen, (Blue, Red, Black, Green, V5)	Rs. 46.20 (V5)
7.	Double tape 2 inch	Rs. 40.70 (Wander) 2 inch
8.	Envelops white 6x3	Rs. 550.00 (star) Packet of 1000
9.	Envelops white 9x4	Rs. 720.00 (star) Packet of 1000
10.	Envelops white 10x5	Rs. 900.00 (star) Packet of 1000
11.	Envelops File Size inside laminated	Rs. 4.00 (Yellow)
12.	Envelops A4 size inside laminated	Rs. 2.50 (Yellow)
13.	Foot Rule (Scale) Steel	Rs. 16.50 (Steel)
14.	Gum bottle (150 ml)	Rs. 22.00 (Myglue/Hista)
15.	Highlighter Pens (different colors)	Rs. 13.20 (Fc)
16.	White Fluid Correction pen	Rs. 18.00 (Unomax/FC)
17.	Stapler Machine No.10	Rs. 40.00 (Kangaroo)
18.	Ruled Register 2qr (18 cmsx29 cms)	Rs. 48.00 (Hard)
19.	Ruled Register 4qr (18 cmsx29 cms)	Rs. 70.00 (Hard)
20.	Ruled Register 8qr (18 cmsx29 cms)	Rs. 140.00 (Hard)
21.	Stamp Pad	Rs. 16.50 (supreme Plastic)
22.	Sketch Pen	Rs. 20.91 (Luxor/Doms)
23.	Permanent Marker (Thick Tip)	Rs. 8.00 (Doms)
24.	Permanent Marker (Fine Tip)	Rs. 7.00 (Luxor)
25.	White Board Marker	Rs. 13.20 (Luxor)
26.	File Folder leather	Rs. 110.00
27.	File Folder PVC (L & U shape)	Rs. 6.00
28.	Yellow Sticky Pad 4"	Rs. 12.00
29.	Yellow Sticky Pad 2"x3"	Rs. 15.60
30.	Service Book	Rs. 165.00 (Raxin)
31.	Toner cartridges (Compatible) 137A)	Rs. 576.00 (137A)

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6. M/S Satluj Document Comp. Satluj Bhawan, Plot No. 448, Lane 16, sector-4, New Shimla (H.P) 0177 2623505, 0177 2625312.

Sr. No.	Name of the item with description	Approved Rate Plus GST extra as applicable
1.	Toner cartridges (Compatible) Brother TN-2365)	Rs. 437.50 (Brother TN-2365)
2.	Toner cartridges and Drum for Photostat Machines (WC 5225/5325, WC 7025, WC 5020, WC 5022, WC 5019/21, WC 5020, WC B 7125, WC 8030 BLACK CMY, WX B 1025, RISO 5330, Bizhub WC 363/367/206, WC C8145 CKMY	1.Rs. 9023.03 (5225 Xerox Toner) & Rs. 22362.71 (Drum 5225) 2.Rs. 6595.78 (Toner Xerox 5325) & Rs. 25461.00 (Drum 5325) 3.Rs. 6690.92 (Toner Xerox B7025) & Rs. 17114.41 (Drum B7025) 4.Rs. 3896.71 (Toner Xerox 5019, 5020, 5021, 5022) & Rs. 19267.80 (Drum 5019, 5020, 5021, 5022) 5.Rs. 11150.46 (Toner Xerox B7125) & Rs. 31925.42 (Drum B7125) 6.Rs. 4397.19 (Toner Xerox B1025) & Rs. 16421.19 (Drum B1025) 7.Rs. 21172.05 (Toner Alta link C8030 Black, Cyan, Yellow, Magenta) & Rs. 36022.88 (Drum Alta link C8030 Black, Cyan, Yellow, Magenta) 8.Rs. 27963.70 (Toner Alta link C8145 Black, Cyan, Yellow, Magenta) & Rs. 54633.90 (Drum Alta link C8145 Black, Cyan, Yellow, Magenta) 9. Rs. 6947.55 (Toner Konica Minolta Bizhub 206) & Rs.15485.59 (Drum Konica Minolta Bizhub 206) 10. Rs. 5996.16 (Toner Konica Minolta Bizhub 363) & Rs.19042.37 (Drum Konica Minolta Bizhub 363) 11. Rs. 5996.16 (Toner Konica Minolta Bizhub 367) & Rs. 19042.37 (Drum Konica Minolta Bizhub 367) 12.Rs. 1886.79 (Riso Ink 5330 Black) & Rs. 2627.20 (Riso Master 5330)
	Note: M/S Satluj Document Company, being a authorized dealer of Xerox India Ltd. and Konica Minolta, has offered discount of 6% on the purchase of new toner cartridges for photocopiers. In addition, discount of Rs. 1000/- is being offered on the "by back" of old copy cartridge and drum cartridges. The rates quoted in the tender are inclusive of the 6% discount on new toner cartridge and the Rs. 1000/- discount on the "buy back" of old copy drum cartridges.	

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3.	Antivirus Quick Heal Internet security (5 Users)	Rs. 2852.00 (5 User, Quick Heal)
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TERMS AND CONDITIONS:

1. The rate contract will be w.e.f. 11.08.2025 to 31.07.2026 from the date of award.
2. The supplies will have to be affected **FOR destination** (upto Store Section) including the outstations of the University located in all the districts of Himachal Pradesh). In the event of his failure to do so, a penalty of 5% will be charged by the Indenting Officer from the concerned firm on this behalf.
3. One set of sealed and signed sample will be kept with the approved firm as counter samples and another set retained in the Store Branch of Comptroller's Office.
4. All item/ goods must be dispatched within fifteen days of the receipt of supply orders. The departments and outstations will assess their quarterly requirements and place the supply orders accordingly.
5. The payments will be released within one month against the physical delivery of store/supply duly supported with satisfactory inspection.
6. In case of failure of the firm to execute the ordered items or violation of the terms and conditions, the university will be at liberty to cancel the order and make distress purchase from other sources at the risk and cost of the rate contract firm. The university will also be at liberty to forfeit the Earnest Money of the firm and/or blacklist the firm from the university store purchase activities.
7. The Earnest money of the successful firm will be released after three months from the date of expiry of contract or after the dated of satisfactory completion of the rate contract and receipt of certificates in this regard from the university departments/offices/outstation.
8. Any discrepancies arising out of the rate contract will be referred to the Comptroller, UH&F, Nauni who will take necessary remedial action, as deemed fit.
9. The University will be at liberty to annul the rate contract of one or all firms at any time. The decision of the Hon'ble Vice-Chancellor of the University will be final and binding on all parties.

All disputes relating to this rate contract shall be settled within Solan jurisdiction. The University reserves the right to hold negotiations for rates with any or all the firms.

Yours faithfully,


Comptroller

Endst. No. Even: 1738-91

Dated: 13-8-2025

Copy of the above is forwarded to the following:

1. The Deputy Controller (Audit), UH&F, Nauni, Solan.
2. The Section Officer (Budget/Accounts), UH&F, Nauni, Solan.
- ✓ 3. M/S HS Traders, # 20, New Guru Amar Dass Nagar, Jalandhar-144008 (PB).
- ✓ 4. M/S Deept Enterprises, Manohar Complex, Nauni, Solan.
- ✓ 5. M/S Himachal Traders, The Mall Solan.
- ✓ 6. M/S Solan Digiteria, Bhagnal Complex Kotla Nala, Solan (HP).
- ✓ 7. M/S Awasthi Global Links, Nauni.
- ✓ 8. M/S Satluj Document Comp. Satluj Bhawan, Plot No. 448, Lane 16, sector-4, New Shimla (H.P) 0177 2623505, 0177 2625312.
9. M/S Deep Prime Solutions, 275/2, Dhara Sangti Summerhill Shimla -171005 Mob. No. 9805618473, Email: dpsolutions86@gmail.com.
10. The Professor Incharge, Computing & Instrument Centre, UHF, Nauni, Solan with the request to upload the same on official website of the University.


Comptroller